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Dear School Official:

You are receiving this letter today because of an upcoming religious function that our organization provides known as Minister's/PK Retreat is almost here. We look forward to this retreat very year and would love for your student to be a part of it!

This year, our retreat will be held on January 13-15, 2020 in Sandusky Ohio. Because our event starts on a Monday and it requires students to miss school, I would like to ask you to grant the students in your school that wish to participate an "excused absence" for these days.

As a children's leader, I respect what you do so much and appreciate your hard work to help kids better themselves. Please feel free to reach out to us with any questions. Thank you for your consideration!

Stacy Petty

Ohio Kidmin Director

Student requesting excused absence:

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