

# FAQ FOR GROUP LEADERS

Please be sure to also read over the [FAQs for Parents](#) and [FAQs for Room Leaders](#) in addition to this FAQ for Group Leaders.

## **REGISTERING FOR CAMP**

Registration for Summer Camp is now done completely online with our new registration system. Here are the benefits of the new system:

- No paperwork to deal with! Each parent completed the registration process for their child, including the emergency medical form.
- Parents can now choose to register their child with a \$50 deposit and then make payments until the registration deadline.
- The registration system will store each campers' information, so each year when the parent returns to register their child for camp, they simply log in and select the camp of their choice. The system will already have their child's information saved for them.
- A Group Hold allows the group leader to reserve space for your group and customize the price. Example: if your church will be paying \$100 of each campers' registration fee, when parents use your Group Hold code they will see the camp price as \$175 (if paid by early deadline) instead of \$275. You may also add an additional fee to cover transportation to and from camp, meals to and from camp, etc.

## **Follow these steps to register your group for Summer Camp:**

STEP 1 – Request a group hold [on our website](#). After your request is received, you will be contacted via email to confirm the details of your hold. Once the hold is set, you will be given the Group Hold code for parents to use when completing the online registration for their child. (this process may take up to two weeks so please plan ahead)

STEP 2 – Send the Summer Camp website URL ([ohiokidmin.com/Kids-camp](http://ohiokidmin.com/Kids-camp)) to parents along with your Group Hold code so they can register their child online.

STEP 3 – Recruit adult leaders to be Room Leaders for your group. Ask them to visit the OKM Camp website to complete the application.

## **GROUP TRANSPORTATION TO CAMP**

It is highly recommended that church groups secure transportation for their campers to and from Camp that would not include Room Leaders as drivers. All Camp staff and Room Leaders must report to Camp for set up and training on the Sunday night before Camp and therefore cannot be available to drive campers to Camp on Monday.

## **MANDATORY SUNDAY CAMP STAFF TRAINING**

All Program Staff and Room Leaders are required to attend an orientation and training the Sunday prior to the start of Camp. These meetings will start at 4:00 PM and dinner is provided.

No Program Staff or Room Leaders will be able to be drivers to transport campers to Camp on Monday. Please do not ask for exceptions. Group leaders should make arrangements for other adults to drive campers to camp on Monday and pick them up on Friday.

No campers may arrive to Camp on Sunday night due to financial and insurance liabilities.

### **SUGGESTED ITEMS BRING FOR YOUR GROUP**

These items are not mandatory, but could be helpful to have on hand for your group.

- Items to decorate rooms – This creates a fun welcome to camp for the campers when they arrive on Monday and helps foster team spirit during the camp. (Note: only blue painters tape may be used to hang anything on walls)
- Trash bags to help your group collect their wet and dirty belongings at the end of camp.
- Snacks for rooms
- Cleaning supplies (Fabreeze is always a needed item at camp!)
- Alarm clock (cell phones are not allowed at camp)

### **LICE TREATMENTS**

The Lice Center of Ohio will perform a lice check on every camper during registration on the first day of camp. If lice are found, the Lice Center of Ohio staff can provide immediately effective treatment to the camper and their belongings **for a charge of \$45**. Following the treatment, the camper's parent will receive information about follow up treatments, and a bill for the \$45 (payment to be remitted to Ohio Ministry Network).

### **SOCIAL MEDIA**

Ohio Ministry Network will retain a volunteer photographer to capture pictures and video of the camp activities. These pictures and videos may be posted to the Ohio Ministry Network and Ohio Ministry Network social media accounts. The purpose of sharing pictures and videos of camp is to give parents and friends of OKM a glimpse of the exciting happenings at camp. Campers love to see the pictures and videos after camp! If a campers picture may not be shared on social media due to custody issues, foster child status, or other safety concerns, please alert Ohio Ministry Network in writing to [okm@ohioministry.net](mailto:okm@ohioministry.net). Campers who may not have their picture shared on social media will be given a special wristband to wear during camp to help photographers and those posting pictures to social media be sure that their identity is protected.